



SHRI RAM INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by
Affiliated to
Certified by

- AICTE New Delhi & Govt. of M.P.
- R.G.P.V., University of Technology of Madhya Pradesh)
- ISO 9001 : 2018

Ref. SRIST/P.O./2025/1430j

Date : 11/07/2025

CIRCULAR

Faculty/ Staff Grievances Redressal Mechanism

As per All India Council for Technical Education (Redressal of Grievance of Faculty/ Staff Member) Regulations, 2021 vide F.No.1- 103/ AICTE/PGRC/Regulation/2021 dated 25.03.2021 and the Governing Body SRIST constituted Grievance Redressal Committee with the objective of resolving the grievances of faculty/ staff. Provision has been made available in the institute website, for registering the grievance through grievance_redressal@sritgroup.net. The faculty/ staff may henceforth approach the Grievance Redressal Committee and submit / register any grievance online, which will be accessed by the GRC headed by the principal, and appropriate action taken and the decision of the GRC will be intimated to the complainant. The "Grievance" means and includes, complaint(s) made by an aggrieved Faculty/Staff Member(s) in respect of the following service related matters namely:

1. Withholding of, or refusal to return, any document in the form of certificates or degrees, diploma, experience certificate, relieving order or any other award or other document deposited for the purpose of seeking appointment in such institution.
2. Non-payment of salaries/wages and/or benefits or any other allowances or dues etc. during services or retirement/resignation, as the case may be.
3. Discrepancies between their wages and/or benefits and other members of staff in similar roles/post/experience.
4. Termination without giving any reason or notice or memorandum.
5. Non-payment of gratuity amount as per prevailing Govt. rules in force on resignation/retirement; and
6. Any other liability which is directly connected with their service and causing financial loss or any harm or trauma.

The Grievance Redressal Committee (GRC) comprises the following members:

S. No.	Committee MemberName	Designation	Mobile No.
1.	Dr. Sameer Vaidya, Principal	Chair Person	9827358067
2.	Dr. L. K. Patel, Retired Prof., Govt. Engg. College, Jabalpur	Ombudsperson	9907042676
3.	Dr. Jitendra Agrawal, Professor, RGPV, Bhopal	Member	9425432199
4.	Dr. Sourabh Tiwari, OSD, DTE, MP	Member	9893281092
5.	Dr. M.S. Khan, Professor, SRIST.	Member	9926982511
6.	Prof..Shobha Rajak, Assistant Prof., SRIST	Member	9981784920
7.	Prof. Shushil Dubey, Assistant Prof., SRIST	Member	8770194821

The member shall hold the office for a period of Two years. The GRC shall meet as and when requires and assess the merit of the complaint. The decision of the GRC will be intimated to the complainant through email / SMS / hosted in the website. In case of any false / frivolous complaint, the GRC will take appropriate action against the complainant.

Copy to:

1. All Members Concerned
2. All Notice Boards.
3. All HOD's-EC/CS/ME/CE/IoT/AIML.

PRINCIPAL
Principal
Shri Ram Institute of
Science and Technology
Bhopal, Jabalpur (M.P.)